

The Town of Addison Selectboard met on April 09,2024 at 7:00PM at the Addison Community Center, Addison, VT.

Present: Jeff Kauffman SR, Roger Waterman, Steve Torrey, Peter Briggs and Rob Hunt(late). Also present: Billie Jo Forgues, Cheri Waterman, Starr Phillips, Elizabeth Armstrong, Alma Briggs, Geoffrey Grant, Michael Hollis, Peter MacFarlane, John Spencer, Alden Harwood, Martin Haitz, Eliza Spencer, Vincent Paradis, Michael Wojociechowski, Ethan Gevry, Michael Elmore, Josh Turner and Chris Stackhouse.

The meeting was called to order at 7:00PM by Chair, Jeff Kauffman.

There were no Additions/Changes to the Agenda.

In a motion made by Roger Waterman and seconded by Steve Torrey to approve the meeting minutes of March 12,2024 with a correction to have Jeff as the Chair. (4) yes (1) absent

In a motion made by Roger Waterman and seconded by Steve Torrey to approve the meeting minutes for March 19,2024. (4) yes (1) absent

Sheriff Michael Elmore & Deputy Josh Turner came to give an update and explain where and why they are patrolling where they are. The Governor's Highway Program is covering the cost of patrolling state highways. They will continue to patrol the 8 hours weekly (on average). They explained that the town receives a percentage of the fines on town roads. A steady increase has been seen so far in 2024.

Michelle Bishop came with an interest in rental space for a future Childcare & Pre-school setup. Michelle is working with the State of Vermont to become certified. There are early grant opportunities available for what she would like to do.

In highway, the Cat-Z is complete, and we are eligible for about \$1200.

The West Branch qualifies for 404 Mitigation through the State of Vermont. Bryan Nolan and Cheri Waterman will be looking into getting this started.

The loader is repaired and back in town.

The 2025 new Mack truck has been ordered and should be ready in December 2024.

The board will continue to look into VMERS.

Bryan has suggested to pay East Engineering Bill of \$8250.00 out of Culvert Fund. This would allow the highway to reapply for the \$200,000.00 highway grant another year.

There are no highway concerns.

In a motion made by Roger Waterman, seconded by Peter Briggs to meet on 1st Tuesday of the month at 7:00PM at the Addison Community Center. (5) yes (0) opposed

Appointments:

In a motion made by Roger Waterman, seconded by Peter Briggs to discuss appointments during Executive Session following this meeting. (5) yes (0) opposed

In a motion made by Roger Waterman, seconded by Steve Torrey to approve and sign the Emergency Management Plan. (5) yes (0) opposed

In a motion made by Roger Waterman, seconded by Rob Hunt to sign the GovOs contract (land records) for this year which is from January 08,2024 until January 07,2025. Cheri & Billie Jo will check into other land record services for the next year. (5) yes (0) opposed

In a motion by Rob Hunt, seconded by Roger Waterman, to approve Circa 1929, Inc. (WAGS), Second Class Liquor & Tobacco; Kelly Investments (10 acres Campground, Second Class Liquor; Lisa Cloutier (Bridge Restaurant), Second Class Restaurant/Bar for their liquor licenses. (4) yes (1) abstained.

Peter Briggs reported that an Ambulance Service Agreement is being considered and worked on by the 5 towns served by Vergennes Rescue Squad. It is being discussed to hire a lawyer to write up a contract for the 5 towns and have a representative sit on the board.

In a motion made by Roger Waterman, seconded by Rob Hunt to have Eric Campbell mow the Town Clerk's Office and West Addison Park. (5) yes (0) opposed

Mr. Donald Bickford and Vincrest Lawncare submitted proposals for mowing the lawn at the Community Center. The town did not ask for bids. Rob Hunt made a motion to buy a Toro mower for the purpose of mowing the Community Center lawn. This will be done by volunteers. Peter Briggs seconded the motion. It was discussed that this would be more cost effective. (5) yes (0) opposed

In a motion made by Rob Hunt send \$500 to the American Legion for helping to fund the community 4th of July fireworks display and for the Legion to request funds prior to the budget process each year. Peter Briggs seconded the motion. (4) yes (1) no

Committee Charters will be reviewed next month.

The Planning Commission, as reported by Starr Phillips, will hold their public hearing for the Zoning & Subdivision Regulations on Monday, April 15,2025 at the A.C.C. and we have received the Municipal Grant money for the Town Plan, which is our next project.

Cheri had questions about her position when it comes to passing out any info for zoning & DRB process when it comes to Zoning. ZA, Michael Wojocichowski, explained the process he has in presenting the info that the applicants need when planning for development. Now that the website is up, it should make the process easier. The DRB gets their info at their meeting. The Town Clerk's role is minimal.

John Spencer reported on the Town Hall. 106 Review is in progress. The committee was hoping to have some workdays this summer.

Peter Briggs made a motion to sign the Arnold & Scangas Agreement for work on the Town Hall and to meet with the board quarterly. Rob Hunt seconded the motion. (5) yes (0) No

Stainless Steel worktables for the Community Center Kitchen are \$375 each. Rob Hunt has a refrigerator that the Community Center can borrow. Jeff Kauffman will contact Todd Reed about an auto scrubber for cleaning the gymnasium floor.

Jeff also mentioned using some ARPA funds for Community Center siding repairs and paving.

The ANwSD re-vote is on April 30th. This is also a training day for clerks. The new workstations are on order. Cheri asked for a workday at the clerk's office to help clean out the upstairs and to move furniture. The new town website was announced that it is live. AddisonVT.gov

In a motion made by Rob Hunt, seconded by Roger Waterman to approve and pay the Bills/Invoices Paid & Due to Pay for General & Highway. (5) Yes

In a motion made by Rob Hunt, seconded by Roger Waterman to approve and pay Timesheets/Payroll for Highway. (5) yes

In a motion made by Rob Hunt, seconded by Peter Briggs to approve and pay General Timesheets/Payroll. (4) yes (1) abstained

Elizabeth Armstrong is concerned about campers on private land and no septic receptacle in place. She was informed to contact the Health Officer.

Starting May 1, 2024 Alden Harwood, Delinquent Tax Collector, would like permission to contact the attorney to proceed with the process of tax sales.

Peter Briggs made a motion to find that premature public knowledge regarding a personnel issue would clearly place the person at a substantial disadvantage. Roger Waterman seconded the motion. 5 Yes

Peter Briggs made the motion to go into executive session to discuss appointments under the provisions of Title 1 Section 313 (a)(1)(B) of the Vermont State Statutes. Roger Waterman seconded the motion. 5 Yes

Coming out of executive session, Jeff Kauffman read the list of appointees. Please see the last page of these minutes for those appointed. Peter Briggs made a motion to accept the appointees as read. Roger Waterman seconded the motion. All in favor

Steve Torrey made a motion to adjourn. Peter Briggs seconded. 5 Yes

Cheri Waterman/Starr Phillips