The Town of Addison Selectboard Meeting was held on Tuesday, May 07,2024 at the Addison Community Center located at 121 VT RTE 17 W, Addison, VT.

Present: Jeff Kauffman, Peter Briggs, Roger Waterman, Rob Hunt and Steve Torrey. Also present: Cheri L. Waterman, Starr Phillips, Bryan Nolan, Alden Harwood, Elizabeth Armstrong, Michael Hollis, Geoffrey Grant, John Spencer, Levi Barrett, Peter Macfarlane, Martin Haitz, Alma Briggs, Patty Torrey and Ed Keagle.

Call to Order: The meeting was called to order at 7:00PM by Chair, Jeff Kauffman.

Additions/Changes to the Agenda
:
In a motion made by Roger Waterman, seconded by Rob Hunt to add these three items to the agenda were: Elizabeth Armstrong, Eric Campbell's letter and wandering livestock issue.

Approve Minutes:

In a motion made by Roger Waterman, seconded by Peter Briggs to approve the meeting minutes of April 09,2024 as presented. All in favor
In a motion made by Roger Waterman, seconded by Peter Briggs to approve the meeting minutes for April 16,2024 as presented. All in favor

Highway:
Town Road and Bridge Standards:
The Town Road and Bridge Standards policy needs to be brought up to Class 4 road standards and adopted as approved in a motion made by Rob Hunt, seconded by Roger Waterman.5 yes

VMERS
In a motion made by Rob Hunt, seconded by Peter Briggs to join this year and notify Dawn for information as what and how the employees will be affected with the changes.

Appointment to Maple Broadband Board:

In a motion made by Roger Waterman, seconded by Rob Hunt to appoint Paul Nikolich as our Maple Broadband Board representative. All in favor

Planning Commission Update—Starr Phillips

Plans are to prepare a Survey for Town Plan & plans for Katie to work with us on the next section for Town Plan.
Plans for the Zoning Regulations Update—discussion & decide to make changes or pass them on to the next step.

DRB Update---Work meeting planned for Monday, May 20,2024 at 7"00PM at A.C.C.

Access Policy—Alden Harwood brought the Access Policy to the board's attention for looking over since the DRB has acknowledged a possible issue with an application located at Owl's Head Harbor.

There was a lengthy discussion about this and who or where does the responsibility lie: the town, the applicant, or State or Town Access Policy regulations. It was decided to table until the next meeting for looking at & discussing. More clarification is needed for all parties involved.

Zoning Enforcement—will be contacted for his input on this matter & keep him informed on what's decided.

Town Hall Committee Update---John Spencer, Levi Barrett and Michael Hollis all giving updates. John started explaining how 501C3 could be brought into the continuing work for the project.
Levi Barrett gave update on funds that could be available for this with a setup that they would be a need for long term space for the non-profit tenant lease and town as the landlord. For them.
In a motion made by Peter Briggs, seconded by Roger Waterman to pursue this avenue for the finances. All in favor
John gave an update on building changes in the plans for the 1st. and 2nd. Floors with 501C3 becoming eligible for non-profit but not for municipalities. Mike Hollis explained what the Village Trust something --John explained that they would still be short on funds. This is tabled.N.A.T.

Town Clerk

Consolidating Accounts—No Action Taken

Town Clerk Cheri asked for approval from SB if she could combine some of the accounts together as a way of keeping better records and the computer will allow for better tracking of this. (14 accounts). The board thought this would be good to do.

Community Building—these are projects that need to be remedied and not costly.

Back Wall repairs---Curtis Lumber
Painting rooms---needs to be done
Auto Scrubber---Swish
Paving back lot—Bryan will take a look at this.

Charter policy---Peter Briggs gave an update on this pertaining to the Facilities Committee. The committee should consist of at least 3 members, but no more than 7 members with a Chair, Vice-Chair to properly run the meeting and report to the Selectboard and follow the rules & guidelines set up in the appointment policy.(find interested occupants)
In a motion made by Rob Hunt, seconded by Roger Waterman to approve and follow this procedure. All in favor

Appointment Policy---Cheri has resigned as Clerk for Selectboard, so in a motion made by Roger Waterman, seconded by Rob Hunt to follow the Charter Policy and Appointment Policy for all appointments including SB Clerk. All in favor
Appoint month by month until filled, advertise on Website, FPF, resume, interview, and follow the procedure. Use this for all town appointments & pertain to the Charter Policy. All in favor

Approve Bills/Invoices Paid and Due:General and Highway

In a motion made by Rob Hunt, seconded by Roger Waterman to approve the Bills/Invoices Paid and Due General and Highway be paid. All in favor

Approve Timesheets/Payroll:Highway

In a motion made by Rob Hunt, seconded by Peter Briggs to approve Timesheets/Payroll Highway be paid. All in favor

Approve Timesheets/Payroll:General

In a motion made by Peter Briggs, seconded by Rob Hunt to approve Timesheets/Payroll General be paid. (4) in favor (1) abstained

Miscellaneous---None
Selectboard Concerns—
In a motion made by Rob Hunt, seconded by Roger Waterman to sign the letter of understanding with Eric Campbell for another year. All in favor

Public Comment
Executive Session if needed (not needed)
Adjournment In a motion made by Rob Hunt, seconded by Roger Waterman to adjourn. All in favor

Posted May 3, 2024