Town of Addison
Addison Planning Commission
65 VT ROUTE 17W
Addison, VT 05491

Meeting Minutes: Monday, August 19,2024. **Unapproved** **(Approved on 09/16/24)**

Board Members present: Starr Phillips, Jennifer Barrett, Jeff Kauffman Jr and Michael Hollis.

Zoning Administrator Michael Wojociechowski was present.

Absent: Adam Thoman home with a broken ankle/foot. "Others present" Jeff Kauffman Sr, Peter Briggs, Roger Waterman, and Michael Wojciechowski.

Chair Jeff Kauffman Jr called the meeting to order at 6:30 PM asking for roll call of members. (4) (1 absent).

The Chair asked for a motion to move for a short business meeting. Motion was made by Jennifer Barrett, seconded by Michael Hollis to have a short business meeting before the hearing. All in favor

We had part of the business meeting before opening the public hearing. The meeting minutes for July 16,2024 were approved in a motion made by Jennifer Barrett, seconded by Michael Hollis. (4) in favor and (1) absent.

In a motion made by Michael Hollis, seconded by Starr Phillips to appoint Jennifer Barrett as Vice-Chair. (4) in favor, (1) absent. I was nominated for Vice-Chair, but I declined due to the fact I didn't want to give up being the board Secretary. The Chair felt that I didn't need to do both positions so I'm going to continue to be Secretary. All in favor

The Chair suggested that we have Katie Raycroft-meyer come to our September meeting for her next presentation on revisions for the Town Plan and put her on the agenda at 6:30 – 7:30PM. Plans are to update the progress on the Town Survey. Katie will present Chap.3 on Community Facilities & Services, and Chap. 4 Transportation. (finish with Chap. 2 on the districts).

In a motion made by Chair, Jeff Jr put a notification on FPF to help with the town survey was seconded by Jennifer Barrett. All in favor.

The public hearing was opened by Chair, Jeff Jr for the Planning Commission and Jeff Kauffman Sr. opened the hearing for the Selectboard. Check the attendance list for each board for attendance.
Chair Jeff Kauffman, Jr read the list of (3) final proposed changes following the April 2024 public hearing.

We had an open discussion with questions and answers with the changes. The boards had a positive discussion on definitions for SCHOOL, DAYCARE AND PRESCHOOL It was suggested to check the districts for this and why is it a Conditional-Use or PERMITTED use in some areas.

During the open discussion, Peter Briggs expressed his concerns & had questions as to where the School, Daycare & Preschool would fit into the Regulations since it seems they could be a permitted or conditional use depending on the location and the district that it would fall into. All (3) would be under the State Statues and would need to follow those guidelines. According to our Regulations see Section 4.6 for details and check the criteria within each district & Table description.

At our next meeting on September 16th. we'll discuss definitions for this and turn over to the Selectboard for their input & approval. We also need to look at MIXED uses to check for clarification.

In a motion made by Jeff Kauffman, Sr, seconded by Roger Waterman to adjourn their hearing. All in favor. In a motion made by Starr Phillips, seconded by Jennifer Barrett to adjourn our hearing at 7:45 PM. All in favor.

Next meeting is scheduled for Monday, September 16,2024 at 6:30 pm at the Addison Community Center with Katie Raycroft-meyer doing her presentation first before our business meeting. We'll update the Town Survey progress also.

Adjourn: A motion was made by Starr Phillips, seconded by Jennifer Barrett to adjourn our meeting. All in favor.

Submitted by:

Starr I. Phillips, Secretary
Addison Planning Commission

At the September meeting on Monday September16,2024 we need:

To discuss & write definitions for School Daycare & Preschool to
Fit & meet our Regulations before passing the Regulations over to
The Selectboard for their input & approval of the Regulations.

We need to look over the VT STATE ETHICS PAPER to
Check if we are following the criteria or need to begin doing