

**Town of Addison
Development Review Board
65 VT Route 17W
Addison, VT 05491**

Meeting Minutes for Monday, August 26,2024-----Unapproved (Approved on 09/23/24 with 2 corrections).

Board Members Attending: Chair--Alden Harwood, Vice-Chair Scott Grant, Keith Craig, Geoffrey Grant and Ethan Gevry.

Secretary: Starr Phillips

Zoning Administrator: Michael Wojociechowski was not present. Others present included Elizabeth Armstrong and SB Peter Briggs,

Absent Board Member: All present.

Reference the sign in sheet for those in attendance: DRB Board member Peter Briggs, Elizabeth Armstrong and DRB members.,

The meeting was called to order by the Chair at 6:10 PM with roll call of attendance.

The Chair, Alden Harwood, asked for Agenda changes as follows: All in favor

Application (DRB #24-13) Jack & Billie Jo Forgues continue & pending.

Application (DRB 24-11) Michelle Bishop—discuss & go into Deliberative Session for decision.

Application (DRB #24-20) Andre & Christine Dubois presented sketch plan & pending.

Application (DRB #24-21) Town of Addison—mixed uses & Deliberative Session to discuss.

New Business:

The July 29,2024 Meeting Minutes were approved in a motion made by Keith Craig, seconded by Geoffrey Grant to approve as presented with (2) minor corrections. (changing date & entire school building (5) in favor,

Public Comment time was done at the beginning and close of meeting. Community member Elizabeth Armstrong expressed that she wanted to see documents completely filled out on the Town of Addison application. Documentation from the SB giving Peter Briggs permission to sign documents for the Town as their Agent.

Application (DRB #24-11) from Michelle Bishop requesting an application for a Conditional-Use approval for establishing and operating a Preschool for no more than 20 – 25 children with (1) staff helper to be located at VT RTE 22A and VT RTE 17 West Addison, VT.

The Chair gave the oath to those giving evidence: Michelle Bishop was absent, so Peter Briggs from SB answered.

After coming out of DELIBERATIVE SESSION in a motion made by Geoffrey Grant, seconded by Scott Grant the Board determined no more information was presented and made their decision to the following criteria: All in favor

1. Needs to be passed back to the Selectboard.
2. Lease approved by Town Attorney.
3. Town Insurance is needed for the entire campus.
4. Selectboard be responsible for all aspects of this endeavor.
5. Needs to determine for a (1) or (5) year lease arrangement---delete this---not in the motion. (Numbers 5 & 6 to be)
6. Needs a Policy plan in place before granting approval --.---delete this---not in the motion.(removed from the motion).

In a motion made by Geoffrey Grant, seconded by Scott Grant to continue with the application wording. (4) in favor (1) absent. Will it be for a 3 – 5 years contract or on a yearly basis?

Application (DRB #24-13) Jack & Billie Jo Forgues requesting a proposal for a 2 – lot subdivision of +/- 10 acres located at 6211 VT RTE 17W---Parcel ID# VW 6211 and is in a Commercial District.

Abutting landowners: Larry & Judy Marcelle, Tanya Chapman, Charles Beach EST. WAGS Holdings, Waitsfield ^ Champlain Valley Telecom, Sandra Sears and Lee R. & Patricia Kayhart.

In a motion made by Geoffrey Grant, seconded by Ethan Gevry to approve Application (DRB 24-13) to continue & pending to plan for a final soon (5) in favor. They presented a sketch plan at the first meeting.

Application (DRB # 24-21) for the Conditional-Use application from the Town of Addison for a Conditional-Use approval for MIXED USES of the former Addison Elementary School located at VT RTE 22A and VT RTE 17 West, Addison, VT 05491.

Abutting landowners: Kelly Wellings, Danal Bickford, Herbert Glidden 111, Levi & Jennifer Barrett, Addison Community Baptist Church, Gosliga Farm and Town of Addison.

In a motion made by Scott Grant, seconded by Geoffrey Grant to go into DELIBERATIVE SESSION to discuss the application. (5) in favor and determined that:

1. Documentation is needed to give Peter Briggs, as SB authority to sign Town documents & completely filled out.
2. Lease approved by the Town Attorney.
3. Town Insurance for entire campus is needed.
4. SB be responsible for all aspects got their decisions.
5. Need a Use Policy in place too.
6. In a motion made by Alden Harwood, seconded by Ethan Gevry to continue this application until the USE policy & INSURANCE policies are in place.
7. The board needs to review the policies before granting final approval.

In a motion made by Scott Grant, seconded by Geoffrey Grant to come out of DELIBERATIVE SESSION to discuss and give their decision. They determined to continue the deliberation so more information could be obtained and warn for the next meeting. (4) in favor and (1) absent. This paragraph needed to be reworded---it was not denied.

Application (DRB #24-20) Andre & Christine Dubois for a 2 – lot subdivision for a new lot +/-8 Acres. The property is located at 1924 VT RTE 17 East 1, Addison, VT. Parcel ID# VE 1927.

Oath was given to Andre Dubois since he was giving evidence.

Abutting landowners: Eri and Lena Steele, Kevin Reed and Lindsey Rubright and Alden Harwood

In a motion made by Geoffrey Grant, seconded by Ethan Gevry to approve with presentation of the sketch plan. Will have a shared driveway with the new owner as shown. All in favor. Pending for a final later.

Meeting/hearing: Next scheduled meeting is planned for **Monday, September 23,2024 at 6:00 PM at the Addison Community Center for the regular monthly meeting. Please note date & time change.**

Adjournment: A motion was made by Geoffrey Grant, seconded by Ethan Gevry to adjourn at 7:10 PM. (All in favor)

Next scheduled meeting:
Monday, September 23,2024
At 6:00PM
STATE OF VERMONT
To construct a 66' by 72'
Storage & maintenance building

Forgues-2 – lot subdivision

Alden Harwood, Chair

Dubois--2- lot subdivision

Starr Phillips, Secretary

Development Review Board

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