

The Town of Addison Selectboard meeting was held on Tuesday, October 01,2024 at 7:00PM at the Addison Community Center located at 121 VT RTE 17 West, Addison.

Present: Jeff Kauffman Sr, Peter Briggs, Michael Wojciechowski, Cheri L. Waterman, Steve Torrey. Starr Phillips, Elizabeth Armstrong, Laz Scangas, John Spencer, Marti Haitz, Keith Craig, Annie Craig, Alma Briggs, Rob Hunt, Roger Waterman, Peter Macfarlane, Patty Torrey, Phil Stearns, Evin Cashman, Michael Hollis, David Spencer, Kay Smits, Carol Kauffman, Carrie Kauffman, Chris Stackhouse and Billie Jo Forgues.

Call to Order

The meeting was called to by Chair, Jeff Kauffman, Sr at 7:00PM.

Additions and Changes to the Agenda

In a **motion** made by Roger Waterman, seconded by Steve Torrey to add changing the meeting date for the November meeting date and the lease agreement policy. **(5) in favor**

Approve minutes September 3, 2024

In a **motion** made by Rob Hunt, seconded by Roger Waterman to approve as presented the meeting minutes for September 03,2024. **(5) in favor**

TOWN BUSINESS OF HIGHWAY & CLERK/TREASURER

Highway:

Cemetery on Mountain Road

People had called with questions about entering the cemetery on Mountain Road. They were informed that it is a walk-in entrance. They were inquiring about what is being done to improve the entrance. We'll have Bryan Nolan and Phil Stearns check on this to remedy the situation. Contact the abutting landowner who owns the easement so we can maintain it for mowing.

Warning letter: Jeff Kauffman read the warning letter that was sent to Bryan stating he was using the incorrect fly agent and will need to correct what he has been using. The updated form will also be used for reporting.

Miscellaneous: None

Highway Concerns: None

Appointments:

TAC delegate: Christine Dubois is the Alternate so she is filling in for Jeffrey Nelson who resigned.

Dog Warden: Open position

Town Clerk/Treasurer:

Cheri gave an update with the General Election and ballot counting and will have a training soon for the workers, B.C.A and JP's who help with the counting of the ballots. (late October)

Approve Bills/Invoices Paid and Due: General and Highway:

In a **motion** made by Roger Waterman, seconded by Rob Hunt to approve Bills/Invoices Paid and Due General and Highway to be paid. **(5) in favor**

Approve Timesheets/Payroll: Highway

In a **motion** made by Rob Hunt, seconded by Roger Waterman to approve Timesheets/Payroll: Highway to be paid. **(5) in favor**

Approve Timesheets/Payroll: General

In a **motion** made by Rob Hunt, seconded by Steve Torrey to approve Timesheets/Payroll: General to be paid. **(4) in favor and (1) abstained.**

Updates: None

Miscellaneous: None

Selectboard Concerns: Need to figure out where the money will come from for the projects we decide to proceed with since the urgency is providing adequate space for the Town Clerk's Office.

ALL OTHER TOWN BUSINESS

What should be done with ARPA funding and where should T.C.O be?

Laz Scangas-Town Hall architect gave an update on the Town Hall building maintenance priorities in order to preserve the building. Discussed options/ logistics for moving T.C.O into the first floor of the town hall building and scaling back original project plans. Declined to comment on cost as it is not his expertise.

Discussion and questions ensued regarding possibly using the Addison Community Center building and what logistics are involved to make that building suitable to house T. C. O.: (fire walls, doors, vaults).

Finally, Jeff Kauffman suggested a possible third option for T. C. O of a new building altogether. This would be a modular 30x60. Quoted 250,000 for building by Town & Country Homes. Would also need foundation/land prep & new vault in addition to this. Likely this would be the quickest option to the new T.C.O

If the ARPA money (400,000) hasn't been allocated/ designated by the end of October, it would be necessary to contact VLCT for safeguarding of the money since it expires December 31, 2024.

John Spencer gave an update on the Town Hall: the money –what's left or what can be done to proceed with that project for updates and 501C3 funds and grants. Requested time to present a scaled back plan for town hall.

In a **motion** made by Rob Hunt, seconded by Steve Torrey to get a quote from Town & Country for 30' by 60' modular soon or have a "Special Meeting". **(4) in favor and (1) abstained.**

Meanwhile, Town will address the fixes needed at the T.C.O. for some quick remedies.

Elizabeth Armstrong passed out a letter with grievances against the board. She mentioned numerous times that the board will be investigated on January 2 and will be out of office and on trial.

UPDATES FROM COMMITTEES

Planning Commission: Changes and Revisions on Regulations will be addressed at the SB November 12,2024 meeting and will hold their public hearing at the same meeting.

In a **motion** made by Rob Hunt, seconded by Roger Waterman to approve changing the November meeting date to November 12,2024 and hold the public hearing at the same meeting. **(5) in favor.**

In a **motion** made by Rob Hunt, seconded by Roger Waterman to approve the bond vote as a ballot item as suggested by the Town Attorney for the SB to approve. **(5) in favor.**

Listers: No update given

Town Hall (Letter) Chair, Jeff Kauffman read a letter on the Town Hall concerns

Emergency Management: Marti Haitz gave the updates on the Emergency Management items as they are becoming organized:

VT ALERT- System is live, sample poster For emergency , weather, traffic and other alerts from State and local levels are being made available so you can reach out to them.

LHMP- Bid is out with 10/1 intent and 10/4 closing dates

DRP 4810 RPA (Beryl) for Town was filed on 9/12- waiting for FEMA interview; expense detail

DRP 4810 for Individuals, small businesses- Deadline to file 10/21; SBA loans available (homeowners, renters are eligible); Flyers to post

NG Advantage updates

DRB: SB Chair Jeff read a letter from DRB Chair Alden explaining that he had made a mistake with the Mixed Uses Decision letter and will rewrite a corrected letter. As it states in the Vermont Statutes if a Conditional-Use is required then no added conditions can be imposed or added.

Facility Rental Committee: Sign with listings for leases---Can also post on Front Porch Forum. Rental committee will get a price for the sign.

Community Center:

All bids for building updates/ maintenance (siding, flooring, ventilation) were rejected until some decisions are made about AARPA funds and T.C.O

Workday-- October19---SB Chair Jeff announced that there will be a workday on Saturday. October 19,2024 at 7:00Am through the day for getting small projects done and other items done for repairs. Some materials are needed. In a **motion** made by Rob Hunt, seconded by Roger Waterman to purchase the materials. **(4) in favor and (1) abstained**

October 31 Trunk or treat—Participation is needed for this event---so show up to help. It's for the children of the communities. Info to be posted on the town website.

Governance Policy and Accident Forms---VLCT has already approved. In a **motion** made by Rob Hunt, seconded by Roger Waterman to sign the governance policy and approve the insurance piece. **(4) in favor (1) abstain**

In a **motion** made by Rob Hunt, seconded by Steve Torrey to approve the accident report form and sign to approve it. **(4) in favor and (1) abstained**

*Miscellaneous:*None

Selectboard Concerns: None

Public Comment: Chris Stackhouse asked whether board had gotten at least 3 minimum bids for modular quote & Jeff Kauffman confirmed yes

EXECUTIVE SESSION: (2 personnel issues) To enter into executive session to discuss labor relations under the provisions of title 1 313(a)(1)(?) of the Vermont Statutes

In a **motion** made by Rob Hunt, seconded by Roger Waterman to go into executive session to discuss issues that might put the Town at a disadvantage. **(5) in favor**

In a **motion** made by Rob Hunt, seconded by Steve Torrey to discuss (2) personnel issues to invite Cheri to join them. **(4) in favor and (1) abstained**

In a **motion** made by Roger Waterman, seconded by Rob Hunt to come out of executive session. **(5) in favor**

Coming out of executive session, a **motion** made by Rob Hunt, seconded by Steve Torrey to ask VLCT about the annuities for employees being reassigned to them personally, and if no answer by 10/4, ask the town attorney to look into this.. **(5) in favor**

In a **motion** by Rob Hunt, second by Steve Torrey approved remote work for the town clerk when she has knee surgery, possibly after Town Meeting Day. This will give time to get things set up. **(4) in favor, (1) abstained**

In a **motion** made by Steve Torrey, seconded by Rob Hunt to adjourn. **(4) in favor and (1) left**