Town of Addison Selectboard Meeting Minutes

Tuesday Apr 1, 2025 @ 7:00PM
The Town of Addison Selectboard meeting was held on Tuesday April 1, 2025 at 7:00PM at the Addison Community Center located at 121 VT RTE 17 W, Addison VT 05491

Attendance: Jeff Kauffman Sr, Geoffrey Grant, Peter Briggs, Rob Hunt, Alma Briggs, Starr Phillips, Kieth Craig, Bryan Nolan, Cheri Waterman, Eliza Spencer, John Spencer, Chris Carella, Steve Torrey, Pat Torrey, Mike Hollis, Erin Cashman, Peter MacFarlane, Roger Waterman, Philip Stearns, Layne Kauffman

Call to Order- 7PM by Jeff Kauffman Sr
Additions and Changes to the Agenda- *motion to approve Roger | Rob (5,0) Motion to move appointments to further down in the agenda (Rob | Peter 5,0)*

- *Appointments (see attached)*
- *Letter of release for damage in yard*
- *Eric Campbell / mowing bid*

TOWN BUSINESS OF HIGHWAY & CLERK/TREASURER
Approve minutes: *Jan 16, 2025 (motion to approve: Rob |Peter 4, 1, 0) , February 1, 2025 (Rob| Roger 3,2,0) , Jan 7, 2025 (4,1,0 Geoffrey abstain) , Mar 10, 2025 (Geoffrey | Rob 5,0)*
Highway

- MOU with Panton for Signal signs- *Panton audit showed needing legal document for maintenance and loaning of the trolley signal for traffic direction paired with Addison (motion to sign Roger| Rob 5,0)*
- Access Application- *what to do in case of agricultural use, need to make sure on the same page with ZA, will make sure the application is on website*
- Truck body financing- *truck has not begun work yet- maybe have 1.5 months until need to make decisions*
- Truck trade/sell?- TBD

Appointments

- TAC delegate- STILL OPEN
- Dog Warden- STILL OPEN

Town Clerk/Treasurer

- Eric Campbell- *mowing bid $700 west lot (Motion to approve Rob| Geoffrey 5,0)*
- ACSWMD Appointment of Representative & Alternate- *Will address in appointments later on in tonight's meeting*
- Maple Broadband Appointment- Motion (*Rob | Geoffrey 5,0) to reappoint Michael Micholish for another term as delegate*
- Authorize one or more selectboard members to review & approve bills and orders on behalf of the entire board- *(Motion to approve Chair & Vice Chair Rob | Geoffrey. Motion by Rob | Peter to amend nomination due to conflict of interest and nominate Jeff Kauffman Sr & Geoffrey Grant 5,0)*
- Liquor License

- WAGS: Tobacco & 2nd Class Liquor License- *Motion to approve licenses Roger| Geoffrey 4,1 abstain)*
- Bridge Restaurant: 1st Class Liquor License -*Motion to approve license Rob | Roger 4,1)*
- Review & Update Town Ordinance & Policy- *Crossed out school buildings, will list municipal buildings*
- Waiver of Permits- *Crossed out school buildings -Addresses Municipal buildings only (motion to approve Rob | Geoffrey 5,0)*
- Zoning Violations- *Peter suggests make all pronouns to "We or The town" before approval, will revisit next month*
- Letter of release- *natural gas company created damage in the yard but they have repaired and are asking for a release of liability to be signed. Rob | Roger 4,1, abstain) Peter Macfarlane asked a question whether there were any utilities- answer is no.*
- *Will look next month at animal control ordinance and speed ordinance*

Approve Bills/Invoices Paid and Due: General and Highway *(Peter| Geoffrey, 5,0)*
Approve Timesheets/Payroll: Highway *(Peter| Roger 5,0)*
Approve Timesheets/Payroll: General *(Peter | Geoffrey 4, 1,0)*
Updates
Miscellaneous Board Business

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Selectboard Concerns

ALL OTHER TOWN BUSINESS
Updates from Committees
Planning Commission:

- *Appointment- will address later in meeting*

Delinquent Tax collector:

- (None)

Listers:

- (None)

Town Hall:

- *John Spencer says completing RFP's for roof repair and chimney removal, vent removals, bell tower repairs & seeking information on restoring sills- seal, repair and epoxy to preserve and installing storm windows would further protect them. Looked into painting and at this time but due to the uncertainty with the building use and extensive requirements for repair in siding does not feel at this time would make sense. The treatments for the beetles is scheduled to start soon.*
- *Rob asks about bills for electric why it seems a bit high and additionally why main hours listed for use say between 8pm-12am. Cheri clarifies that it was a double month.*
- *Peter Briggs asks what the cost of painting would be. John Spencer did not have a figure. Rob Hunt also states that he feels it would be unwise to paint before establishing a plan for building because why fix up the exterior if future plans would require doing painting as a last step. Alden Harwood also agrees.*

Emergency Management:

- (None)

DRB:

- *It's a busy time of year. Warned 6 applications for April Meeting.*

ZA:

- Fee refund to Thomas Klemmer?- *refund half fee for withdrawn application (Motion to allow Rob | Geoffrey 5,0) ** Roger suggests we review policy for refunds withdrawn applications at next meeting***

Facility Rental Committee:

- (None)

Community Center:

- Floor Scrubber- *have several quotes- some are refurbished, one has a lithium battery, all have about the same warranty, some have free shipping and some have 100$ delivery fee. Will review options and will address them at the next meeting.*
- *Frisbee Golf Course- the association that will install the outdoor course, and would like to move some of the existing baskets to front for visibility. (motion to allow Peter | Rob 5, 0)*
- *Reviewed use of building for prior month*
- *Use of sound system for committee meetings which has been borrowed from Hope Community Fellowship (Motion to approve Rob |Geoffrey to take on liability for use 4, 1 abstain ,0)*

Miscellaneous

Appointments

(Peter | Rob Executive session recommended 5,0)

Peter asks for comments about appointments of volunteers- Alden says he made a personal recommendation for DRB (did not mention name publicly), both Chris Carella and Eliza Spencer expressed willingness to serve on the Planning Commission.

(Motion to enter executive session Geoffrey | Rob 5, 0)
***as the premature general public knowledge regarding labor relations would place the town and the individual at a substantial disadvantage.*
(Motion to exit executive session Peter | Roger 5,0)

Auditors- Kathy Clark, Sid Everest, Tim Buskey
Cemetery Commissioners- John Spencer, Robert Barrows, Peter Briggs
Second Constable- Gerald Grant
Road Commissioner- Bryan Nolan
Green Up Day Chair- Starr Phillips
Fence Viewers- Gary Grant Sr, Dominic Santa Maria
*Pound Keeper- * OPEN**
*Dog Warden- *OPEN**
Inspector of Lumber, Shingles and Wood- Dominic Santa Maria
Weigher of Coal- Dominic Santa Maria
Tree Warden- Bryan Nolan

Town Grand Jurors- Gary Grant Sr, Robert Barrows
Town Agent- Robert Barrows
DRB Board- Ethan Gevry, Lodie Geroux, Keith Craig, Scott Grant, Alden Harwood, Starr Phillips
Planning Commission- Adam Thomann, Jennifer Barrett, Starr Phillips, Michael Hollis, Chris Carella
Town Hall Committee- John Spencer, Chris Stackhouse, Levi Barrett, Bob Shatz, Michael Hollis
Facility Use Committee- Samantha Kachmar, Kelsey Bradford, Peg Reed, Michael Kachmar, Susan Tribou
Addison County Regional Planning- Bob Shatz, Chris Stackhouse (Alternate)
Transportation Advisory Committee-Marty Haitz, Chris Dubois (Alternate)
Local Fuel Coordinator- Brad Clarke
Emergency Management Coordinator- Marty Haitz
Community Advisory Board- Geoffrey Grant
Solid Waste District Representative- William Munhoff, Randy Bigelow (Alternate)

Selectboard Concerns
Peter goes back to floor scrubber- cheapest one $2,500 has free shipping and part easily available.
Alden asks about whether any consideration of leasing options for scrubber. Will look into options for this.

Public Comment

Executive Session If Needed
(motion to adjourn Rob | Roger 5,0)
Adjourn