Town of Addison
Addison Planning Commission
65 VT ROUTE 17W
Addison, VT 05491

Meeting: Monday October 20,2025 **Unapproved (Approved 11/17/25)**

Board Members present: Starr Phillips, Michael Hollis and Jennifer Barrett.

The Zoning Administrator was absent.

Absent was Adam Thoman and Chris Carella.

Others present at the meeting were: No one else in attendance at the meeting. (No one).

Chair Michael Hollis called the meeting to order at 6:40PM with a roll call of members present. (3) present & (2) absent.

In a motion made by Jennifer Barrett, seconded by Michael Hollis to approve the meeting minutes for September 15,2025 as presented. (3) in favor, and (2) absent.
Public Comment time was not deemed necessary

The meeting was turned over for Katie Raycroft-meyer for her presentation on revisions for the Town Plan.

1.We reviewed the Town Plan as it is now from the rough draft that Katie had sent to us before the meeting.
2. Discussed finding a suitable place for the Town Clerk's Office to serve for years in the future.
3, Discussed goals & objectives for responsibility for Town Hall & T.C.O. with a plan.
4. Renavassions for the Town Hall –use goals & objectives for both purposes for responsible goals & objectives in the Plan.
5. Housing—set up Committee to better serve the community for affordable housing.
6. To determine & develop a plan to best suit the needs in the T.C.O., Town Hall & school building for adequate meeting rooms.
7. Develop a master plan for Recreation to serve the area.
8. Making Addison Four Corners a safer traffic & welcome area include the RTE 125 Causeway.
9. Will continue to work on wording in the different sections.
10. Propose a budget plan to cover the T.C.O., school & Town Hall. Can we propose a Capital Budget Plan for future planning?
11.Katie will send us a rough draft of the Land Use section as it is written now & what still needs to be added.

Jennifer Barrett announced that tonight is her last meeting serving on the Planning Commission since they have sold their house & are moving. Chair Michael Hollis will post the open position on the Town website & Front Porch Forum for inquiries.

At the November 17,2025 meeting Katie will continue with our discussion on goals & objectives for different sections of the Plan & look at maps for implementation.

Public comment time was not deemed necessary.

Next meeting scheduled for Monday, November 17,2025 at 6:30 pm at the Addison Community Center with Katie aycroft-meyer doing her presentation & continue with goals & objectives for the different sections.

In a motion made by Jennifer Barrett and seconded by Starr Phillips to adjourn at 8:00PM. (3) in favor, (2) absent.

November meeting agenda:

Town Plan Revisions

Submitted by:

Starr I. Phillips, Secretary

Addison Planning Commission