The Addison Selectboard met on Tuesday, December 2, 2025, at 7:00 pm at the Addison Community Center. Present were Jeff Kauffman, Sr, Roger Waterman, Peter Briggs and Robert Hunt. Geoffrey Grant was absent. Also present were Cheri Waterman, Starr Phillips, Terry Phillips, Michael Hollis, John Spencer, Alma Briggs, Keith Craig, Martha DeGraaf, Peter Macfarlane, Chris Stackhouse and Marty Haitz.

Additions and Changes to the Agenda: None

TOWN BUSINESS OF HIGHWAY & CLERK/TREASURER

Peter Briggs made a motion to accept November 4, 2025, minutes, Rob Hunt seconded the motion. 4 Yes, 1 Absent

Martha DeGraaf was present to provide information about the Commodore Club. The Commodore Club started when the Vergennes Boys and Girls Club shut down.
The Club provides for 27-30 kids per day, 9 of which are from Addison. The Club started a Teen Food Pantry. This has been a much-needed resource with 52 teens using the service in the past week alone. The Commodore Club is located at 20 Armory Lane in Vergennes. The Club is looking for appropriation funding.

Highway

- Truck update: The Mack sold for $56,000, through Auctions International. We are waiting for the funds to reach us.
- Corebridge update (Executive)

Appointments

- Dog Warden: None

Town Clerk/Treasurer

- Discuss setting Budget dates: December 30, 2025, and January 13, 2026, will be budget meeting.

Peter Briggs made a motion to approve the bills/invoices paid and due. Rob Hunt seconded the motion. 4 Yes, 1 Absent.

Rob Hunt made a motion to approve Highway timesheets/payroll. Roger Waterman seconded the motion. 4 Yes, 1 Absent

Approve Timesheets/Payroll: General Rob Hunt made a motion to approve General timesheets/payroll. Peter Briggs seconded the motion. 3 Yes, Roger abstained, 1 absent

Updates
Miscellaneous Board Business

- Speed Limits on 22A: A letter from the State of Vermont was read. Letter is attached.

- Letters to Engineers and Architects: Jeff sent out 6 letters asking to look at 2 rooms in the Addison Community Center as a site for the Town Clerk's Office. I response was received. Steve Kredell was recommended.

- Update on Speed and sign ordinance

Selectboard Concerns: None

ALL OTHER TOWN BUSINESS
Updates from Committees

Planning Commission:

- Mike Hollis presented a letter of recommendation to fill the empty seat on the Planning Commission. Rob Hunt made a motion to approve nominee, Aaron Gaudette, to the Planning Commission. Roger Waterman seconded the motion. 4 Yes

Delinquent Tax collector:

- Uncollected balance as of October 31: $8,578.08
- New addition to balance for 2025: $171,346.43
- Collection balance as of 11/20/25: $163,399.40

Listers:

- John Spencer reported that reappraisal was about 40% complete. Farms & commercial businesses will be done in January. Completion is expected to be the end of January.

Town Hall:

- John Spencer suggested Ed Keagle for the Town Hall Committee. Rob Hunt made a motion for Ed Keagle to the Town Hall Committee. Roger Waterman seconded the motion. 4 Yes, 1 Absent

- Chris Stackhouse asked for $12,000 from the Town Hall Fund to ask the architect to study 3 different options for the Town Hall renovation. This will be discussed further at a later date.

Emergency Management:

- Marty Haitz updated that ACRPC will be scheduling for LHMP update. Marty also reminded the board to consider adding money to the budget for this update.

- Transportation Advisory: Nothing to Report

DRB:

- October approved one seasonal to year-round permit, denied one accessory unit application.

- Next meeting December 8: Two variance applications and one conditional use.

Facility Rental Committee:

- The Addison Community Center sign was installed within the last month.

A motion made by Peter Briggs, seconded by Rob Hunt to find that premature public knowledge would cause a substantial disadvantage and a personnel issue would cause the person to suffer a substantial disadvantage. 4 Yes, 1 Absent

A motion by Peter Briggs, seconded by Rob Hunt, to enter executive session to discuss an issue with Corebridge and an employee issue under the provisions of Title 1, section 313(a)(1)(B) of the Vermont State Statutes. Cheri Waterman was asked to be part of executive session. 4 Yes, 1 Absent

Coming out of executive session, no decisions were made.

Peter Briggs made a motion to adjourn. Roger Waterman seconded the motion. 4 Yes, 1 Absent

Respectfully Submitted by Cheri Waterman