Meeting Minutes

Addison Facility Rental Committee

Tuesday, March 17, 2026

7:00 PM

Addison Community Center Room 21

Call to Order

a. Susan called the meeting to order at 7:00 p.m.
b. Present: Susan Tribou, Brett Barbur, Peg Reed, Jeff Kauffman, Sr., Kelsey Bradford, Terry Phillips, Star Phillips, Geoffrey Grant, Carol Kauffman, Marty Haitz, and Chris Carella

Additions/changes to the Agenda

a. No additions/changes

Review Minutes of February Meeting

a. Jeff made a motion to approve the minutes from the February 17, 2026 meeting, Brett seconded - all in favor. Motion passed.

Community events

a. May 1st - Open House (movie, board games/card games, basketball, etc) - Finalize plan at April meeting
b. July 5th - Pot Luck

Updated pricing structure for leases

a. Discussion on pricing per square foot.
b. Kelsey made a motion to keep the pricing structure for leases as is (no changes to be made at this time), Peg seconded - all in favor. Motion passed.

Submitted By: Kelsey Bradford

Possible grant opportunities

a. Susan and Marty explained a bit about the AARP Grant, the deadline is too soon to act on this time around - will keep in mind.
b. Chris listed ideas of other potential grant opportunities, will look into.
c. Discuss exactly what we would like Grant funding to cover at ACC, compile a list

Upcoming rentals

a. Hunters Education, Birthday Parties, Basketball & Soccer Teams, Pickleball, Dance, Wedding
b. Set up outdoor soccer goals for upcoming months, look into new nets for outdoor basketball hoops

Executive session if needed

a. Jeff made a motion to move to find that the discussion of a contract would allow us to go into executive session, premature knowledge of which will place the town in a substantial disadvantage, Susan seconded- all in favor. Motion passed.
b. Peg made a motion to go into executive session, Brett seconded- all approved. Motion passed.
c. Executive Session Discussion

Susan made a motion to adopt new pricing for the childcare contract - starting at $1,000 per month for the second room and in 6 months increasing to $1,250 per month and after one year increasing to $1,500 per month. Brett seconded- 3 in favor, 1 opposed - motion passed. Susan will be in contact with Michelle.

Susan made a motion to adjourn the meeting, Brett seconded - all in favor, meeting adjourned at 8:25 p.m.

Submitted By: Kelsey Bradford