Town of Addison Selectboard Meeting Minutes
Tuesday May 5, 2026 @ 6:30PM
Held at the Addison Community Center

Attendance: Jeff Kauffman Sr, Bryan Nolan, Peter Briggs, Alma Briggs, Keith Craig, Annie Craig, Geoffrey Grant, Chris Carella, John Spencer, Starr Phillips, Terry Phillips, Carrie Kauffman, Patty Torrey, Elizabeth Armstrong, Erin Cashman, Michael Hollis, Dan Rossignol, Brett Barber

Call to Order- 6:30pm Jeff Kauffman
Additions and Changes to the Agenda- None
TOWN BUSINESS OF HIGHWAY & CLERK/TREASURER
Approve minutes: Feb 3,2026 Peter Briggs | Chris Carella 5, 0, Mar 9, 2026 Geoffrey Grant | Roger Waterman 5, 0, Apr 7, 2026 Move with amendment that no minutes were approved in last meeting Roger Waterman | Peter Briggs 5, 0

Highway

- Employee Search- Ad has been in paper for 3 weeks, 2 people picked up apps, 1 filled it out but is considering the role further. Will plan to re-run ads in paper and post state-wide, Roger Waterman suggests posting at unemployment / economic opportunity offices, and any other public locations that make sense.
- Townline Road Culvert Request- Town citizen emailed with request citing drainage issue with accumulation of water roadside and now causing damage to end of driveway. Bryan Nolan states that the home is technically located in Bridport. Also concerned about a rock ledge in the region. Will respond and let the citizen know that we can perhaps look into assisting but likely any repairs would not take place until 2027.
- Jeff Kauffman Sr reads a letter from a citizen dated May 1, 2026 concerned and advocating for repairs to a culvert/ drainage near Elizabeth Armstrong's property. Bryan Nolan responds that culvert work to surrounding properties was completed and that ditching was taken care of already and no further work is deemed required at this time.
- E. Armstrong has submitted a bill requesting a mailbox replacement cost $283.06. Jeff Kauffman Sr reads the town mailbox replacement policy which states that citizens must submit a replacement request at time of incident and the town will arrange repair/ replacement, not reimburse for replacement that is arranged and paid for by a citizen independently. E Armstrong expresses displeasure.

Town Clerk/Treasurer

- Allow Clerk to pay utilities, cc bill and insurance when they come in with out signature Motion to approve Roger Waterman | Geoffrey Grant, 4, 1 abstain, 0

Approve Bills/Invoices Paid and Due: General and Highway
Motion to approve Roger Waterman | Geoffrey Grant 5, 0
Approve Timesheets/Payroll: Highway
Bryan Nolan explains that the bill presented at this meeting is for culverts ordered in response to planned replacement projects. Orders annually as soon as the budget for the fiscal year is finalized. Motion to approve Geoffrey Grant | Roger Waterman 5, 0

Approve Timesheets/Payroll: General Motion to approve Peter Briggs | Geoffrey Grant 4, 1 abstain, 0

Miscellaneous Board Business

- IT policy- Roger Waterman asks clarification of whether personal phones would fall under policy but consensus is that unless its town issued it would not likely.
- Architect Drawing for ACC/ Clerks office- two drawings/ plans presented. The Town Clerk prefers plan A with minor adjustments: streamline access to vault, shorten lister section for better vault sightlines & enclosing the reception area. E. Armstrong cites prior Selectboard meeting discussions that she feels show that the town office should only be going to the Town Hall Building and expresses concerns of safety of ACC building.
- The Growing Tree (planned executive session) Peter Briggs moves forward with a discussion outside of executive session. Peter Briggs presents a proposal for a contract amendment and makes a motion to lower contracted rental rates and requirements for insurance etc. Geoffrey Grant seconds. Jeff Kauffman Sr reads the law regarding legality of authority of one selectboard member operating independent of selectboard or representing Selectboard in private conversations. Jeff Kauffman Sr reaffirms need for executive session. Peter Briggs asks for the selectboard to change the rate for the rental of the Growing Tree as is in the power of the selectboard. Jeff Kauffman Sr states that the requested amendment of the contract would place the town in a position of subsidizing the rental and reminds that The Growing Tree came into the original rental agreement fully aware of the rental agreement and rates. Discussion ensues between selectmen regarding price per square foot, insurance requirements, possibility of requiring tenants to address maintenance issues. John Spencer comments that if a contract renegotiations would put the town in a position of subsidizing the rental that town citizens should be informed because it would involve tax payer funds. Roger requests amendment of the motion to allow for more discussion and research rather than take action this evening. Peter Briggs agrees to make a motion to table the original motion and Geoffrey Grant seconds 5, 0. Will invite members of the Facilities Committee and Michelle from The Growing Tree to the next selectboard meeting.
- DRB Appointment- Mike Wojechowski interested in serving in open DRB seat. Motion to appoint Mike Wojechowski Peter Briggs | Geoffrey Grant 4, 1 abstain, 0

Selectboard Concerns

- Chris Carella reports that the congressional directed spending application made it through the first gate and was put through to the second round of consideration.

ALL OTHER TOWN BUSINESS

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Updates from Committees

Planning Commission:

- Town Plan Status- Held a public hearing and received some suggestions and feedback. Will meet on Monday May 18th 2026 re: potential revisions. The Commission will quickly provide a proposed copy of the new town plan to Selectboard asap after this. Marty Haitz has expressed interest in serving in the open planning commission seat and Michael Hollis advocates for this appointment. Motion to appoint Marty Haitz Roger Waterman | Geoffrey Grant 5, 0

Delinquent Tax collector:

- None

Listers:

- Updated grand list should be out for public late May or early June

Town Hall:

- Met recently to discuss remediation efforts. Waiting for reports to proceed and wish to have lead separated from fuel spill.
- Received some bids for some of the RFP work and is still waiting for some roofing bids. E. Armstrong asks how much the remediation will cost and John Spencer states that at this time there aren't known financial details.

Emergency Management:

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DRB:

- (None)

ZA:

- Amendment due to Kay Smits not listed in April Report. Discussion about property on Town House Rd and whether there are any violations regarding residing in campers without proper septic etc. John Spencer suggests involving a health officer/ department. E. Armstrong requests that ZA postings for property amendments and development should be posted by the road for public view. Dan confirms this is policy and encourages her to reach out if she continues to notice a lack of positing and he will follow up.

Facility Rental Committee:

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Community Center:

- Addison 250 potluck July 5th in planning

Miscellaneous

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Selectboard Concerns
Public Comment

Executive Session:
The Growing Tree Contract- did not enter executive session

Motion to Adjourn: Roger Waterman | Peter Briggs 5, 0