Facility Rental Minutes June 2026

Wednesday, September 16, 2026

7:00 PM

Addison Community Center Room

- Call to Order
    - Susan called the meeting to order at 7PM
    - Present: Jeff Kauffman Sr., Carol Kauffman, Peg Reed, Brett Barbur, Susan Tribou
- June meeting minutes
    - Brett made a motion to approve, Peg seconded, all in favor
- Additions/changes to the agenda
    - Items added below
- Medical Equipment Lending Program
    - We have a flyer; we will make some corrections and then post around town
    - We have some items available already (wheelchair, 4 foot cane, walker with wheels and chair, bedside commode, shower chair)
- Control Tech
    - We have a contract with Control Tech; they'll be doing all the heating and maintenance on the system at the ACC
    - Contract starts on 9/28 and they'll spend three days getting everything in order
- Signage for rental space
    - Carol will look into a yard sign that says there is rental space available
    - Susan will post on FPF that we have the gym, conference rooms, and a kitchen
        - Kitchen is not inspected and so not for commercial use
        - Carol will find out what is necessary for it to pass inspection and we can consider putting it in the budget for next year
- ACC Workspace
    - Consider offering as a remote workspace for place for meetings
    - Possibly use a a mailing address for people who need a separate business address–Carol will look into this
    - Kennedy Brothers might offer this-Susan will look into that
- Community events
    - July 5th potluck recap
        - This was mostly church members, but we will try again next year.

        - Consider a different day/time
    - Bonebuilders has a great turnout–usually 18-20 from Addison, Vergennes, Bridport, and Shoreham
    - Agewell dinners have 30 or 40
    - Trunk or Treat
        - Kelsey is working on this; planning for 11-12 on 10/31
    - Ideas for other events?
        - BINGO, dances, work days, softball, horseshoes
        - We should post on FPF and Facebook page asking for volunteers to plan events and help with grants and advertise the disc golf course
            - Find out about the FB page and make Carol an administrator (Jeff will ask Kelsey)
- Grants
    - There is one available for an artist in residence; Susan will reach out to a local artist to gauge her interest
    - Other grants require a match or due at the end of September
    - We could use someone to help with grants-Susan will reach out to a couple of people
- Possible new committee members
    - Susan will reach out to selectboard and we will ask community members
- Upcoming rentals
    - Hunter's Ed
    - Disc golf Tuesday nights
    - Open gym
    - Birthday parties
    - Dance class
    - No word from archery but they continue to rent space
- Executive session if needed–not necessary
- Brett made a motion to adjourn and Peg seconded