Facility Rental Agenda and Warning October 2026

Minutes

Addison Facility Rental Committee

Tuesday, October 20, 2026

7:00 PM

Addison Community Center Room 21

Present: Brett Barbur, Jeff Kauffman Sr., Susan Tribou

- Call to Order
- Additions/changes to the agenda-kitchen, heating, committee members
- Review Minutes of September meeting
    - Brett moved to approve the minutes; Jeff seconded; motion passed
- Furniture request; Mighty Muskrats
    - Jeff put some tables in their room and they are working on a grant for additional equipment with Age Well
- Medical Equipment Lending Program
    - Flyer looks good and Brett will post around town
- Advertising rental space
    - We are not ready to advertise, but the back offices have been cleared out. Jeff is working on patching and painting the walls and will work on flooring. We will revisit in January.
- ACC Workspace update-no additional update on this
- Community events
    - Trunk or Treat
        - Brett and Kelsey will be there; Brett is putting up more flyers
    - Ideas for other events
        - Planning commission talked about a recreation plan; Susan will reach out to touch base about impact on ACC
- Grants
    - Susan still working on this; will reach out to a local person to help. Has sent a couple of emails and is working on following up. Brett will also look into some ideas.
- Upcoming rentals
    - Winter is looking busy. Pickleball is using the gym, a roller derby league has some time reserved, and archery is using it again on Wednesdays and Saturdays.

- Kitchen
    - If someone wants to use the kitchen they are responsible for reaching out to an inspector for their particular needs
- Heating
    - Control Tech has completed their maintenance and is working on some repairs to the system
- Committee members
    - Susan would like to step down from chair but remain on the committee; can have up to seven members
- Executive session if needed–not necessary